



**COUNTY GOVERNMENT OF LAMU  
PROCUREMENT DEPARTMENT  
FINANCE, STRATEGY & ECONOMIC  
PLANNING**



**PRE-QUALIFICATION/REGISTRATION OF SUPPLIERS FOR SUPPLY OF GOODS,  
SERVICES AND WORKS FOR THE (TWO) FINANCIAL YEARS ENDING 2020/2021-  
2021/2022**

**COMPANY NAME**.....

**CATEGORY**.....

**ITEM DESCRIPTION**.....

.....

.....

**TENDER NO:**.....

**IF IN SPECIAL GROUP PLEASE INDICATE BELOW:(TICK)**

**WOMEN**.....

**YOUTH**.....

**PERSONS WITH DISABILITY**.....

Closing/Opening date: **6<sup>th</sup> August, 2020 at 11:00am**

PROCURING ENTITY: COUNTY GOVERNMENT OF LAMU

ADDRESS: P.O.BOX 74-80500 LAMU, KENYA

TELEPHONE:

EMAIL: [info@lamu.go.ke](mailto:info@lamu.go.ke)

WEBSITE: [www.lamu.go.ke](http://www.lamu.go.ke)

**TABLE OF CONTENTS**

1. Prequalification Notice/Registration Notice.....3-6

2. Prequalification Instructions.....7-8

3. Brief Contract Regulations/guidelines.....9

4. Prequalification Data Instructions.....9-10

5. Forms

Form PQ-1 Prequalification Documentation .....11

Form PQ-2 Prequalification Data .....12-13

Form PQ-3 Supervisory Personnel .....14

Form PQ-4 Financial Position.....15

Form PQ-5 Confidential Questionnaire.....16-17

Form PQ-6 Past Experience.....18

Form PQ-7 Litigation History .....19

Form PQ-8 Sworn Statement .....20



# COUNTY GOVERNMENT OF LAMU



## PRE-QUALIFICATION/REGISTRATION NOTICE OF SUPPLIERS FOR GOODS, SERVICES AND WORKS.

The County Government of Lamu invites application for pre-qualifications/registration from interested, competent and eligible suppliers /bidders for the supply ,delivery and provision of the under listed goods services and works on “AS” and “WHEN REQUIRED” basis for the period **2020/2021** and **2021-2022** **Financial years** as indicated below.

### CATEGORY A:- SUPPLY AND DELIVERY OF GOODS

NO	TENDER NO	ITEM DESCRIPTION	TARGET GROUP
1.	CGL/PQ/001/2020-2022	Supply and delivery of General Office stationary and common user items	OPEN
2.	CGL/PQ/002/2020-2022	Supply and delivery of Textbooks, examination papers and other publications.	OPEN
3.	CGL/PQ/003/2020-2022	Supply and delivery of computers, Laptops, UPS, Printers, photocopiers, scanners servers, software, Accessories and other consumables (ie tonners, cartridges etc.)	OPEN
4	CGL/PQ/004/2020-2022	Supply and delivery of Electronic, Radio and telecommunications equipment.	OPEN
5	CGL/PQ/005/2020-2022	Supply and delivery of Office Furniture, furnishing ,fittings and office equipment(including school desks, plastic chairs and tables)	OPEN
6	CGL/PQ/006/2020-2022	Supply and delivery of Hardware, electrical items ,pipe, fittings and accessories	OPEN
7	CGL/PQ/007/2020-2022	Supply and delivery of Blankets, tarpaulins, and kitchen sets, mosquito nets, beddings, linens and other related items	SPECIAL GROUPS
8	CGL/PQ/008/2020-2022	Supply and delivery of Spare parts of motor vehicle/motor boats/tractors, tyres, tubes and batteries	OPEN
9	CGL/PQ/009/2020-2022	Supply and delivery of Fuel, Gas refilling and oil products	OPEN
10	CGL/PQ/010/2020-2022	Supply and delivery of Staff uniforms, clothing footwear, protective gear, office curtains and carpet	SPECIAL GROUPS
11	CGL/PQ/011/2020-2022	Supply and delivery of Perishable, fresh food stuffs	OPEN
12	CGL/PQ/012/2020-2022	Supply and delivery of Non perishable/dry food stuff	OPEN
13	CGL/PQ/013/2020-2022	Supply and delivery of Firewood and charcoal	SPECIAL GROUPS
14	CGL/PQ/014/2020-2022	Supply and delivery of Agricultural seeds, veterinary drugs, farm tools and other agricultural utilities	OPEN
15	CGL/PQ/015/2020-2022	Supply and delivery of Medical drugs, and dental equipment	OPEN
16	CGL/PQ/016/2020-2022	Supply and delivery of Non Pharmaceuticals and dressings	OPEN
17	CGL/PQ/017/2020-2022	Supply and delivery of Sports gears, sports equipment and related items	SPECIAL GROUP
18	CGL/PQ/018/2020-	Supply and delivery of Mobile phone airtime/calling cards	OPEN

	2022		
19	CGL/PQ/019/2020-2022	Supply and delivery of Cleaning materials, detergent, disinfectant and sanitary towels	SPECIAL GROUPS
20	CGL/PQ/020/2020-2022	Supply and delivery of Firefighting equipment	OPEN
21	CGL/PQ/021/2020-2022	Supply and delivery of X-ray supplies, Laboratory reagents, and medical equipment	OPEN
22	CGL/PQ/022/2020-2022	Supply and delivery of Fungicides, Insecticides, Fumigation and pest control sprays	OPEN
23	CGL/PQ/023/2020-2022	Supply and delivery of Vaccines and serum	OPEN
24	CGL/PQ/024/2020-2022	Supply and delivery of Chemicals and industrial gases	OPEN

### **CATEGORY B: PROVISION OF SERVICES**

<b>NO</b>	<b>TENDER NO</b>	<b>ITEM DESCRIPTION</b>	<b>TARGET GROUP</b>
25	CGL/PQ/025/2020-2022	Provision of cleaning services	SPECIAL GROUPS
26	CGL/PQ/026/2020-2022	Provision of Security guarding services	OPEN
27	CGL/PQ/027/2020-2022	Provision of repairs and maintenance of motor vehicles, motor cycles, motor boats, tractors, Motor graders, plants and equipment.	OPEN
28	CGL/PQ/028/2020-2022	Provision of electrical installations services, repairs and maintenances	SPECIAL GROUPS
29	CGL/PQ/029/2020-2022	Provision of Water tracking services(Emergency water supply )-Truck loads.	OPEN
30	CGL/PQ/030/2020-2022	Provision of qualified transport and relocation services	OPEN
31	CGL/PQ/031/2020-2022	Repairs and maintenances of generators air conditioning equipment, water pumps(Ministry of roads and public works approved firms)	OPEN
32	CGL/PQ/032/2020-2022	Provision and maintenances of telecommunications and networking equipment	OPEN
33	CGL/PQ/033/2020-2022	Provision of repair services and maintenance of office equipment, furniture and machines	SPECIAL GROUPS
34	CGL/PQ/034/2020-2022	Provision of event organizing services, provision of tents, plastic chairs, display boards, public address systems, deco and related services	SPECIAL GROUPS
35	CGL/PQ/035/2020-2022	Provision of printing services design and branding of promotional materials such as t-shirts, caps, banners calendars, diaries, notebooks posters etc	SPECIAL GROUPS
36	CGL/PQ/036/2020-2022	Provision of accommodation ,conference facilities and catering services in lamu, sheila and other towns	OPEN
37	CGL/PQ/037/2020-2022	Provision of Insurance cover (building, motor vehicles, motor boats, motor cycle office equipment etc	OPEN
38	CGL/PQ/038/2020-2022	Provision of Air travels and ticketing agency services	OPEN
39	CGL/PQ/039/2020-2022	Supply and maintenances of outdoor advertising item(Directional boards and other road signs, bill boards light boxes)	SPECIAL GROUPS
40	CGL/PQ/040/2020-2022	Supply and installation of CCTV ,Access control and intrude alarms	OPEN
41	CGL/PQ/041/2020-2022	Provision of plumbing installation and drainage services	SPECIAL GROUPS

42	CGL/PQ/042/2020-2022	Supply Installation and servicing of street lights	OPEN
43	CGL/PQ/043/2020-2022	Supply repair and maintenance of survey equipment plotters and related items	OPEN
44	CGL/PQ/044/2020-2022	Supply repair and servicing of hospital equipment and machines, oxygen plants, mortuary plants and generator.	OPEN
45	CGL/PQ/045/2020-2022	Provision of Assets tagging labeling services and bar coding management systems	SPECIAL GROUPS
46	CGL/PQ/046/2020-2022	Provision of landscaping and beautification services	SPECIAL GROUPS

#### **CATEGORY C:- PROVISION OF CONSULTANCY SERVICES**

<b>NO</b>	<b>TENDER NO</b>	<b>ITEM DESCRIPTION</b>	<b>TARGET GROUP</b>
47	CGL/PQ/047/2020-2022	Provision of Legal services	OPEN
48	CGL/PQ/048/2020-2022	Provision of Consultancy services and training(ie survey settlement and other related services)	OPEN
49	CGL/PQ/049/2020-2022	Provision of Consultancy services for planning of towns, Market centers and of advisory/advisory regularization plans	OPEN
50	CGL/PQ/050/2020-2022	Provision of Consultancy services for research , policy formulation and strategic plan	OPEN
51	CGL/PQ/051/2020-2022	Provision of Consultancy services for preparation of valuation roll	OPEN
52	CGL/PQ/052/2020-2022	Provision of Consultancy services for Environmental Impact Assessment policy formulations.	OPEN
53	CGL/PQ/053/2020-2022	Provision of consultancy for Architectural and structural services	OPEN
54	CGL/PQ/054/2020-2022	Provision of Consultancy for Quantity Survey services	OPEN
55	CGL/PQ/055/2020-2022	Provision of Consultancy services for Structural engineering services	OPEN

#### **CATEGORY D:- PROVISION OF WORKS**

<b>NO</b>	<b>TENDER NO</b>	<b>ITEM DESCRIPTION</b>	<b>TARGET GROUP</b>
56	CGL/PQ/056/2020-2022	Provision of Building, civil and associated works	OPEN
57	CGL/PQ/057/2020-2022	Provision of Water construction works and Irrigation	OPEN
58	CGL/PQ/058/2020-2022	Provision of Road works and routine maintenance	OPEN
59	CGL/PQ/059/2020-2022	Provision of Minor constructions works ,including office partitioning, repairs and renovation of steel tanks	OPEN

Eligible tenderers who wish to apply may obtain prequalification documents with detailed specifications and conditioning, **FREE OF CHARGE** from **COUNTY GOVERNMENT OF LAMU** Website:-  
[www.lamu.go.ke](http://www.lamu.go.ke).

**BIDDERS MUST ATTACH THE FOLLOWING:-**

1	Copy of VAT /PIN Registration
2	Copy of certificate of business registration/Incorporation
3	Copy of a Valid Tax Compliance Certificate
4	Registration certificate from National treasury(AGPO) for special groups
5	<b>Valid Single Business Permit from COUNTY GOVERNMENT OF LAMU</b>
6	Provide National Construction Authority Certificate(NCA) for provision of works under category D
7	Provide certificate from public health on tender No 15 and 16 for supply and delivery of medical and non pharmaceutical drugs and MUST be POISION BOARD approved firm
8	<b>NEMA certificate for those undertaking environmental interests</b>
9	Must attach Certificate from architectural association of Kenya (Provision of consultancy for Architectural and structural services)
10	Must attach Certificate from board of quantity surveyors (Provision of Consultancy for Quantity Survey services)
11	Must attach certificate from engineers board of Kenya (Provision of Consultancy services for Structural engineering services)
12	Complete and attach any other document stated in the tender document

**NOTE BELOW:-**

- (i) Those wishing to register in more than one category will be required to download documents for each category.
- (ii) Submissions of Names shall be continuous and the registration list shall be updated periodically as prescribed in the regulations and the public procurement and Assets Disposal Act 2015.
- (iii) Special Groups refer to:- **Women, Youth and Persons with Disability** thus are encouraged to apply and in open category are also eligible to participate.
- (iv) Any canvassing or giving of false information will lead to automatic disqualification.

Interested eligible candidates may download the Pre-qualification documents from County Government of Lamu website [www.lamu.go.ke](http://www.lamu.go.ke) Instructions and mandatory requirements are contained in the prequalification document. Applicants shall be checking the website for any for any updates or addendum.

Completed tender documents in plain sealed envelope clearly marked” Pre-Qualification description and Number.....” should be deposited in the tender box situated at the County Government of Lamu, County Headquarters(White House) located in Mokowe ,Ground Floor and be addressed/posted to:-

**THE COUNTY SECRETARY  
COUNTY GOVERNMENT OF LAMU  
P.O.BOX 74-80500 LAMU**

**“So as to reach him on or before Friday, 06<sup>th</sup> August 2020 at 11.00am.** Tenders shall be opened immediately thereafter in the presence of tenderers or their representatives who wish to attend.

Women, Youth and persons with disabilities shall attach their AGPO certificates.

**DIRECTOR: SUPPLY CHAIN MANAGEMENT SERVICES  
FOR: COUNTY SECRETARY  
COUNTY GOVERNMENT OF LAMU**

## **PRE-QUALIFICATION INSTRUCTIONS**

### **1.1 Introduction**

The County Government of Lamu would like to invite interested candidates who must qualify by meeting the set criteria as provided, to supply and deliver or provision of goods, works and services to the County Government of Lamu.

### **1.2 Prequalification Objective**

The main objective is to shortlist firms to supply and deliver assorted items and also provide services under relevant tenders/quotations to the County Secretary, County Government of Lamu as and when required during the period of (two) years commencing 1<sup>st</sup> July 2020 and ending 30th June, 2022.

### **1.3 Invitation of Prequalification**

Suppliers/contractors registered with Registrar of Companies under the Laws of Kenya in respective merchandise or services are invited to submit **their prequalification documents to the County Secretary, County Government of Lamu**. Bids will be submitted in complete lots singly or in combination. The prospective suppliers are required to supply mandatory information for prequalification purposes.

### **1.5 Experience**

Prospective suppliers and contractors must have carried out successful supply and delivery of similar goods/services and works to Government institutions/state corporation of similar size and complexity where applicable. Potential suppliers/contractors must demonstrate the willingness and commitment to meet the prequalification criteria.

### **1.6 Prequalification Document**

This document includes questionnaire forms and documents required of prospective suppliers. In order to be considered for prequalification, prospective suppliers must submit all the information herein requested.

### **1.7 Distribution of Pre-qualification Documents**

**Completed** prequalification/registration data in plain sealed envelopes clearly marked with the relevant **category number** and **description** only and other requested information shall be deposited in the tender box located at the County Government of Lamu, Ground Floor in the Headquarters Mokowe or be addressed and posted to address below:-

**COUNTY SECRETARY  
COUNTY GOVERNMENT OF LAMU  
P. O. Box 74-805500  
LAMU.**

Not later than 06<sup>th</sup> August 2020 at 11.00am(local time)

### **1.8 Questions Arising from Documents**

Questions that may arise from the prequalification documents should be directed to the Director of Supply Chain Management, County Government of Lamu whose address is given in paragraph 1.7.

### **1.9 Additional Information**

The County Government of Lamu reserves the right to request submission of additional information from prospective bidders.

### **1.10 Invitation to Tenders/Quotations**

Bidding documents (Tender/Quotations) will be made available only to those bidders whose qualifications are accepted by the County Government of Lamu after scoring more than 75 points soon after the completion of the pre-qualification process. For applicants to categories for “special groups”(Youth Women and Persons With Disability), the minimum score to qualify for pre-qualification shall be 70 points.

County Government of Lamu does not bind itself to assign contracts/tenders but shall endeavor to ensure a fair and equal rotation amongst the persons pre-qualified under each category.

## **BRIEF CONTRACT REGULATIONS/GUIDELINES**

### **2.1 Taxes on Imported Materials**

The Supplier will have to pay all taxes payable as applicable for all materials to be supplied unless the item is /are donor funded or zero rated.(Those with the certificate of exemption should attach).

### **2.2 Customs Clearance**

The contractors shall be responsible for custom clearance of their imported goods and materials.

### **2.3 Contract Price**

The contract shall be of unit price type or cumulative of computed unit price and quantities required. Quantities may increase or decrease as determined by the demand and on the authority of the accounting officer. Prices quoted should be inclusive of all delivery charges and applicable taxes.

### **2.4 Payments**



All local purchase orders/service orders shall be on credit of a minimum of thirty (30) days or as may be stipulated in the Contract Agreement.

## **PREQUALIFICATION DATA INSTRUCTIONS**

### **3.1 Prequalification data forms**

The attached questionnaire forms PQ-1, PQ-2, PQ-3, PQ-4, PQ-5, PQ-6, PQ-7, are to be completed by prospective suppliers/contractors who wish to be registered for submission of tender for the **specified category**.

**3.1.1** The registered application forms which are not filled out completely and submitted in the prescribed manner will not be considered. All the documents that form part of the proposal must be written in English and in ink.

### **3.2 Qualification**

Only those firms that have provided all the information required and provided supporting documents shall qualify for pre qualifications. All clarifications should be done before the close of the bid period. All the late submission of bids will be disqualified.

**3.2.1** It is understood and agreed that the prequalification data on prospective bidders is to be used by Government of Lamu in determining, according to its sole judgment and discretion, the qualifications of prospective bidders to perform in respect to the Tender Category as described by the client.

**3.2.2** Prospective bidders will not be considered qualified unless in the judgment of the entity they possess capability, experience, qualified personnel available and suitability of equipment and net current assets or working capital sufficient to satisfactorily execute the contract for goods, work and services.

### **3.3 Essential Criteria For Prequalification**

#### **3.3.1 Experience:**

Prospective bidders shall have experience in the supply of goods, works services and allied items. The potential supplier/contractor should show competence, willingness and capacity to service the contract at short notice.

**3.3.2 Personnel** The names and pertinent information and CV of the key personnel for individual or group to execute the contract must be indicated in form PQ-3.

**3.3.4 Financial Condition** The Supplier's financial condition will be determined by latest financial statement submitted with the prequalification documents as well as letters of reference from their bankers regarding suppliers/contractors credit position. Potential suppliers/contractors will be registered on the satisfactory information given.

**3.3.4** Special consideration will be given to the financial resources available as working capital, taking into account the amount of uncompleted orders on contract and now in

progress data on Form PQ-4. However, potential bidders should provide evidence of financial capability to execute the contract.

### 3.3.7 Past Performance

Past performance will be given due consideration in registering bidders. Letter of reference and or copies of order/contracts from past customers should be included in Form PQ-6

### 3.3.8 Statement

Application must include a sworn statement Form PQ-7 by the Tenderer ensuring the accuracy of the information given.

### 3.4 Withdrawal of Prequalification

Should a condition arise between the time the firm is registered to bid and the bid opening date which in the opinion of the client/county could substantially change the performance and qualification of the bidder or his ability to perform such as but not limited to bankruptcy, change in ownership or new commitments, the entity reserves the right to reject the tender from such a bidder even though he was initially registered.

**3.5**The firm must have a fixed Business Premise and must be registered in Kenya, with Certificate of Prequalification of Prequalification/Incorporation/Memorandum and Article of Association, copies of which must be attached.

**3.5.1**The firm must show proof that it has paid all its statutory obligations and have current Tax Compliance Certificate which is mandatory

### 3.6 Pre-qualification Criteria

Required information	Score Form Type	Points
1. Prequalification Documentation ( <b>MANDATORY</b> )	PQ-1	40
2. Pre-qualification Data	PQ-2	15
3. Supervisory Personnel	PQ-3	15
4. Financial Position	PQ-4	10
6. Past experience	PQ-6	10
5. Confidential Questionnaire	PQ-5	10
<b>TOTAL</b>		<b>100</b>

NB: The Qualification Mark **SHALL** be 75 points for applicants to categories marked as “OPEN”.

The Qualification Mark **SHALL** be 70 points for applicants to categories marked as “SPECIAL GROUPS”.

## FORM PQ-1 PREQUALIFICATION DOCUMENTS

### 2.11 Prequalification Criteria

#### 1. Mandatory Requirement

Mandatory Requirement		Y/N
a	A copy of certificate of Registration/Incorporation certificate	
b	A copy of valid tax compliance certificate from KRA(Kenya Revenue Authority) failure to produce will lead to automatic disqualification.	
c	A copy of PIN certificate/ VAT certificate for company or individual	
d	<b>NEMA certificate for those undertaking environmental interests</b>	
e	Proof of registration with relevant body/institution where applicable eg Supply of medical drugs and Non pharmaceuticals must be accompanied by PHARMACY & POISON BOARD APPROVED certificate and NCA certificates for construction registered contractors or registered with the relevant ministries relating to civil, water and road works.	
f	Proof registration certificate under procurement preference & reservation group where applicable .(AGPO)	
g	A copy of turnover tax a must for suppliers dealing with non vatable items eg foodstuffs	
h	Copy of current trade license(Valid Single Business permit)	
i	Must be registered with architectural association of Kenya for those interested in (Provision of consultancy for Architectural and structural services)	
j	Must be registered by board of quantity surveyors for those interested in (Provision of Consultancy for Quantity Survey services)	
k	Must be registered with engineers board of Kenya for those interested in (Provision of Consultancy services for Structural engineering services)	

**Y - RESPONSIVE**

**N- NON -RESPONSIVE**

**(40points)**



**FORM PQ-2 –DATA PREQUALIFICATION OF SUPPLIERS APPLICATION FORM**

I/we ..... hereby apply for prequalification  
as Supplier

**(Name of Company/Firm)**

Of.....

**(Item Description)** .....

**(Category No.)** .....

Post Office Address .....

Town.....

Street .....

Name of building .....

Room/Office No. ....

Floor No.....

Telephone Nos. ....

Full Name of applicant .....

Other branches location .....

**Organization & Business Information**

Management Personnel .....

Chief Executive .....

Secretary .....

General Manager .....

Treasurer .....

Other .....

**Partnership (if applicable)**

Names of Partners

- 2. Business founded or incorporated .....
- 3. Under present management since .....
- 4. Net worth equivalent Ksh.....
- 5. Bank reference and address .....
- .....
- 6. Bonding company reference and address .....
- 7. Enclose copy of organization chart of the firm indicating the main fields of activities  
.....
- 8. State any technological innovations or specific attributes which distinguish you from your  
Competitors .....
- .....
- .....
- .....
- 9. Indicate terms of trade/sale. ....

**(15points)**

**PQ-3 SUPERVISORY PERSONNEL**

Name .....

Age.....

Academic Qualification .....

.....

Professional Qualification .....

.....

Length of service with Contractor or Supplier position held .....

.....

(Attach copies of certificates of key personnel in the organization)

(15points)

**PQ-4 - FINANCIAL POSITION AND TERMS OF TRADE**

- (1) Attach a copy of firm's two certified financial statements giving summary of assets and current liabilities/or any other financial support.
- (2) Attach letters of reference from the bankers regarding supplier's credit position.

(10 points)



**FORM PQ-5: CONFIDENTIAL BUSINESS QUESTIONNAIRE**

You are requested to give the particulars indicated in Part I and either Part 2 (a), 2 (b) or 2 (c)

Whichever applies to your type of business

You are advised that it is a serious offence to give false information on this form

***Part I- General:***

Business Name .....  
Location of business premises.....  
Plot No. ....  
Street/Road.....  
Postal Address.....  
Tel. No.....  
Nature of business.....  
Current Trade License No.....  
Expiring date.....  
Maximum value of business which you can handle at any one time: Ksh.....  
Name of your bankers.....  
Branch .....

***Part 2 (a) – Sole Proprietor***

Your name in full.....  
Age.....  
Nationality.....  
Country of origin.....  
\*Citizenship details.....

**Part 2 (b) Partnership**

Given details of partners as follows:

Name	Nationality	Citizenship details	Shares
1. ....			
2. ....			
3. ....			
4. ....			

**Part 2 (c) – Registered Company:**

Private or Public.....

State the nominal and issued capital of company-

Nominal K£.....

Issued K£.....

Given details of all directors as follows:-

<i>Name</i>	<i>Nationality</i>	<i>Citizenship Details</i>	<i>Shares</i>
1. ....			
2. ....			
3. ....			
4. ....			

Name ..... Signature ..... Date .....

\*if Kenya Citizen, indicate under “Citizenship Details” whether by Birth, Naturalization or Prequalification.

(10points)

**FORM PQ-6: PAST EXPERIENCE**

**NAMES OF THE APPLICANTS CLIENTS IN THE LAST TWO YEARS NAMES OF OTHER CLIENTS AND VALUES OF CONTRACT/ORDERS**

1. Name of 1st Client (organization)

- i) Name of Client (organization).....
- ii) Address of Client (organization) .....
- iii) Name of Contact Person at the client (organization) .....
- iv) Telephone No. of Client.....
- v) Value of Contract.....
- vi) Duration of Contract (date) .....

(Attach documental evidence of existence of contract)

2. Name of 2nd Client (organization)

- i) Name of Client (organization) .....
- ii) Address of Client (organization) .....
- iii) Name of Contact Person at the client (organization) .....
- iv) Telephone No. of Client.....
- v) Value of Contract.....
- vi) Duration of Contract (date) .....

(Attach documental evidence of existence of contract)

3. Name of 3rd Client (organization)

- i) Name of Client (organization) .....
- ii) Address of Client (organization) .....
- iii) Name of Contact Person at the client (organization) .....
- iv) Telephone No. of Client.....
- v) Value of Contract.....
- vi) Duration of Contract (date) .....

(Attach documental evidence of existence of contract)

4. Others .....

(10 points)

**Form PQ-6:1 Litigation history**

Name of Contractor/Supplier.....

Contractors/Supplier should provide information on any history litigation or arbitration resulting from contracts executed in the last five years or currently under execution.

Year Award for or against Name of client cause of Litigation and matter in Dispute

Disputed Amount (current value Ksh Equivalent). The County Government of Lamu invites interested and eligible suppliers, service providers, consultants and contractors for the supply and delivery of goods, works and services to the County Government of Lamu for the period ending **FY 2020/2022**

**FORM PQ-7 SWORN STATEMENT**

Having studied the registered information for the above project we/I hereby state:

- a. The information furnished in our application is accurate to the best of our knowledge.
  
- b. That in case of being registered we acknowledge that this grants us the right to participate in due time in the submission of a tender or quotation when invited/requested to do so by the county.
  
- c. When the call for Quotations is issued the legal technical or financial conditions or the contractual capacity of the firm changes we shall notify the county and acknowledge your right to review the prequalification made.
  
- d. We enclose all the required documents and information required for the prequalification evaluation.
  
- e. We confirm that we have not been debarred from participation in Public Procurement and have no litigation procedure in process.

**Date** .....

**Applicant's Name** .....

**Represented by** .....

**Signature** .....

**(Full name and designation of the person signing and stamp or seal)**